



CAMBODIAN COMMUNITY DAY

12739 Knightsbridge Dr, Woodbridge, VA 22192 Tel: 571-276-9630
www.cambodiancommunityday.org

Promote, Present and Preserve Khmer Culture. ♥ Bridging Distances ♥ Healing Rifts ♥ Building Bonds

BOARD MEMBER ACKNOWLEDGEMENT OF RESPONSIBILITIES

The purpose and scope of the acknowledgement are to help guide a board member to recognize and fulfill his/her duties and responsibilities. It is a mutual agreement between the board member and Cambodian Community Day (CCD). As a board member, you shall:

1. Exercise your privilege to vote on any matter put forth by the executive committee (President, Vice President, Executive Directors); voting by email or via a proxy is acceptable;
2. Attend meeting regularly as called for by the executive committee; in the event that you cannot make to the meeting, inform the executive committee of your absence; designate a proxy if necessary;
3. Exercise your privilege to put your ideas to the board for discussion;
4. Accept and respect all majority votes on any subjects;
5. Serve and defend the interest of CCD;
6. Refrain from defaming CCD; you have a right to call for a board meeting to discuss matter that has bothered you;
7. Be supportive, frank, and objective;
8. Respect all CCD members.

Date: _____

Name: _____

Signature: _____